

The rules of electronic document transfer (E-post) service are laid down in the Statute of Alfa Voluntary Pension Fund (hereinafter: Fund), which is available on our website ([www.alfanyugdij.hu](http://www.alfanyugdij.hu)).

### FUND MEMBER'S IDENTIFICATION INFORMATION

Name:

Contract No.: 

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### REQUEST FOR E-POST SERVICE (ELECTRONIC DOCUMENT TRANSFER)

I have read and understood the information on E-post service on the back of the statement and in the Fund's Statute. Considering the above, I hereby request the Fund to send any mail (documents, statements, certificates) under the Statute as amended electronically, to my Online Customer Service account.

**I hereby request the Fund to send all e-mail notifications about incoming Online Customer Service account mails to the following email address:**

E-mail address:

I acknowledge that

- > **My previously entered and registered e-mail address(s) will be deleted from the Fund's records and replaced by the e-mail address provided in my present statement;**
- > Once the statement has been accepted and recorded in the Fund's records, the Fund shall start the provision of the E-post service to me.

### SIGNATURE AND DATE OF SIGNATURE

Place, date: \_\_\_\_\_, 

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X

Signature of Fund Member



#### Miscellaneous

- > You may request Alfa Voluntary Pension Fund (hereinafter: Fund) to send the documents, statements and/or certificates under the Statute electronically (hereinafter: E-post service). This request must be submitted via this statement. Electronic documents under this Clause shall constitute to receipts meeting the requirements of electronic signatures actually in place.
- > Upon your request for E-post service, we consider the e-mail address provided by you as your official mailing address. Therefore, **it is important to notify the Fund of any changes to this e-mail address immediately.**
- > The Fund may not be held liable for any damages or delays resulting from your failure to notify us of such changes. Similarly, the Fund may not be held liable for damages arising from failures of e-mailing deliveries due to defaults of the addressee's e-mail address or other reasons within the addressee's scope of responsibilities. Within the scope of our E-post service, consignments are available via the Online Customer Service upon the notification e-mail. Failed deliveries of notification e-mails do not affect availability of these messages.
- > The Fund reserves the right to send consignments by post in cases when the E-post service are temporarily unavailable due to malfunctions or service interruptions.
- > Online Customer Service and E-post service are provided **free of charge and can be canceled at any time.**
- > Consignments are only available through the Online Customer Service, where they are protected by your username and password. Therefore, your personal and financial information are secure.
- > Further details of E-post service, including the list of documents to be sent by post are laid down in the Fund's Statute.
- > The Terms of Use of our online Customer Service are available here: [www.alfanyugdij.hu/onlineugyfelszolgalat](http://www.alfanyugdij.hu/onlineugyfelszolgalat)

Using our environment friendly E-post service, you'll receive most of our consignments electronically, as opposed to printed paper. This way you can read them anywhere and anytime via your Online Customer Service account. You can retrieve older letters, as those are also stored for your convenience.

### **What type of consignments are available through Online Customer Service Portal?**

For example **annual tax certificates, account statements and** correspondence, confirmations concerning data changes or amendments.



#### **What is required to activate our E-post service?**

- > Your e-mail address
- > Registration in our Online Customer Service. If you haven't registered in our system yet, we automatically sign you up for our Online Customer Service upon receipt of your request concerning our E-post service.



#### **How do I request it?**

- > Complete the form on the first page. Provide an e-mail address you check regularly, as you will get notifications of new messages to his e-mail address.
- > If you have a government Client Portal account, authenticate the document upon completion, and send it as a message via your Online Customer Service account, or e-mail it to [nypugyfel@alfa.hu](mailto:nypugyfel@alfa.hu)
- > If you don't have a government Client Portal account, print the completed form, sign it and mail it to the Fund to the address H-1399 Budapest Pf. 717. Our instructions to electronic document authentication are available on our website, ([www.alfanyugdij.hu](http://www.alfanyugdij.hu)) under Document Storage.